



Indian River State College

Residency Petition for In-state Tuition

PART I – STUDENT INFORMATION

Student Name: _____ Date: _____
 Student ID#: _____ Student Date of Birth: _____
 Cell Phone#: _____ Email Address: _____
 Student Address: _____

Please check one of the following:

INITIAL CLASSIFICATION – Applying to IRSC for the first time, or returning after more than 24 months of non-enrollment
 RECLASSIFICATION – Already attending IRSC as an out-of-state student and requesting reclassification to in-state
 Term for In-State request: Fall Spring Summer Year: 20_____

Please check one of the following:

INDEPENDENT – Age 24 or older
 DEPENDENT – Under age 24 (Claimant is parent or legal guardian. Please enter Claimant Name and Relationship.)

Claimant Name: _____ Relationship to Student: _____

PART II – DOCUMENTATION

To determine your residency classification, you (or your Claimant if you are a dependent student) must provide documentation supporting establishment of legal Florida residence that satisfies the 12-month prerequisite period required by Florida Statute 1009.21.

Initial Classification requires **TWO** residency documents; Reclassification requires **THREE** residency documents.

Please refer to Sect.1009.21(3)(c)1.,FS and Sect.1009.21(3)(c)2.,FS on the attached Procedure for Classification for valid documents.

ALL DOCUMENTS MUST BE DATED AT LEAST 12 MONTHS PRIOR TO THE FIRST DAY OF CLASSES FOR REQUESTED TERM.

Documents Attached:

FL DL or FL ID FL Vehicle Reg FL Voter's Reg Other

PART III – STATEMENT OF RESIDENCY

Complete the Statement of Residency and attach all documentation in support of Florida residency for tuition purposes. Return the Petition, Statement of Residency, and supporting documents to Admissions & Records.

PART IV – RESIDENCY CERTIFICATION

I certify that information provided with this petition is complete and accurate, and I understand that making false or fraudulent statements within this petition or Statement of Residency may result in revocation of my admission to Indian River State College.

Student Signature _____ Date _____

Claimant Signature _____ Date _____
 (if dependent student)

Received By: _____	Date _____
DMV attached? <input type="checkbox"/> Yes <input type="checkbox"/> No	Voter Reg attached? <input type="checkbox"/> Yes <input type="checkbox"/> No

<u>For Residency Committee Use Only:</u>	
<input type="checkbox"/> Approved Term: _____	<input type="checkbox"/> Pending _____
<input type="checkbox"/> Denied _____	
Comments / Documents Needed: _____	
Signature _____	Date _____

Florida Residency Declaration for Tuition Purposes: Form FRD-1

A Florida "resident for tuition purposes" is a person who has, or a dependent person whose parent or legal guardian has, established and maintained legal residency in Florida for at least twelve (12) consecutive months preceding the first day of classes of the term for which Florida residency is sought.

- Residence in Florida must be a bona fide domicile rather than for the purpose of maintaining a residence incident to enrollment at an institution of higher education.
- To qualify as a Florida resident for tuition purposes, you must be a U.S. citizen, a permanent resident alien, a foreign national in a nonimmigrant visa classification that grants you the legal ability to establish a bona fide domicile in the United States, a parolee, asylee, Cuban-Haitian entrant, legal alien granted indefinite stay by the U.S. Citizenship and Immigration Services, or other qualified alien as defined under federal law. Other persons not meeting the twelve-month legal residence requirements may be classified as Florida residents for tuition purposes only if they fall within one of the limited special categories authorized by the Florida Legislature pursuant to section 1009.21, Florida Statutes. All other persons are ineligible for classification as a Florida "resident for tuition purposes."
- Living in or attending school in Florida will not, in itself, establish legal residence. Students who depend upon out-of-state parents for support are presumed to be legal residents of the same state as their parents.
- Residency for tuition purposes requires the establishment of legal ties to the state of Florida. A student must verify that the student has broken ties to other states if the student or, in the case of a dependent student, his or her parent has moved from another state.

1. Student Information

Student Name _____
Student ID#/SSN* _____ Date of Birth _____
 U.S. Citizen Permanent Resident Alien # _____ (I-551 Card required) Other VISA _____ (Proof required)

2. I qualify as a resident for tuition purposes as defined by s.1009.21, Florida Statutes for the term for which this application has been submitted.

Please select one of the following residency qualifications:

- A. I am an independent *Claimant who provides more than 50% of my own support and have maintained legal residence in Florida for at least 12 consecutive months.
- B. I am a dependent person eligible to be claimed by my parent as defined by s.1009.21(1)(f) Florida Statutes. My parent as *Claimant has maintained legal residence in Florida for at least 12 consecutive months.
- C. I am a dependent person who has resided for the last three years with an adult relative other than my parent or legal guardian, and my relative as *Claimant has maintained legal residence in Florida for at least 12 consecutive months. (Required: Copy of one (1) years' tax return verifying dependent status.)
- D. I am married to a *Claimant who has maintained legal residence in Florida for at least 12 consecutive months and I have now established Florida as my primary residence. (Required: Student must submit marriage license plus one legal tie to Florida (any date); spouse as *Claimant must complete Section 3.)
- E. I was enrolled at a Florida public institution of higher education within the previous 12 months and was classified as a Florida resident for tuition purposes. (Required: Official Transcript noting Florida residency.)
- F. I am a member of the U.S. armed services stationed in Florida on active military duty pursuant to military orders, or my home of record is Florida; or I am a member's spouse or dependent child*; or I am an active drilling member of the Florida National Guard. (Required: Copy of military orders, L.E.S., or DD2058.)
- G. I am a full-time instructional or administrative employee of a Florida public school or institution of higher education, or I am the employee's spouse or dependent child*. (Required: Letter of employment verification.)
- H. I am a full-time employee of a state agency or political subdivision of the state whose student fees are paid by the state agency or political subdivision for the purpose of job-related law enforcement or corrections training.
- J. I am a qualified beneficiary of the FL Prepaid College Program (FS 1009.98). (Required: Proof of Florida Prepaid.)

Please attach a copy of required document(s). *Additional documentation may be requested to validate marriage, dependency, or eligibility.

For information regarding other exceptions as provided in s.1009.21 Florida Statutes, please contact the Office of Admissions and Records.

3. Person Claiming Florida Residency must complete this section in full and attach all required documentation. PLEASE PRINT.

• Two (2) documents per F.S. 1009.21(3)(c)1 and (c)2 supporting the establishment of legal residence must be submitted and dated, issued, or filed 12 months before the first day of classes for the term for which Florida residency classification is sought. All documentation is subject to verification through Florida state databases.

1. *Claimant Name: _____ 2. Relationship to Student: _____

3. *Claimant Address: _____

City _____ State _____ Zip Code _____ 4. *Claimant Telephone#: (_____) _____

5. Date *Claimant established legal Florida residence and domicile: ____/____/____ County: _____

6. U.S. Citizen Permanent Resident Alien # _____ (I-551 Card required) Other VISA _____ (Proof required)

7. *Claimant's Residency Documentation: (Please complete two (2) of the following.)

Voter Registration: State: _____ Number: _____ County: _____ Issue Date: ____/____/____

Driver License: State: _____ Number: _____ Issue Date: ____/____/____

Vehicle Registration: State: _____ Tag Number: _____ Issue Date: ____/____/____

Other Document(s) Attached: State: _____ Description: _____ Issue Date: ____/____/____

I, the undersigned, hereby declare that I have read the foregoing document and that the facts stated in it are true and further affirm the authenticity of the information provided on this Residency Declaration. I understand that any false or misleading information on this Residency Declaration, or provided in support of this Residency Declaration, will subject me to penalties pursuant to section 837.06, Florida Statutes, for making a false statement. I give permission for the institution to review or examine any and all documents and records, including those accessible electronically, which may assist in support of my claim as a Florida resident for tuition purposes. I authorize Indian River State College to validate any of this information through Florida state databases.

Signature of person claiming Florida residency (*Claimant) _____

Date _____

*See Social Security compliance statement on back

NOTIFICATION OF SOCIAL SECURITY NUMBER COLLECTION AND USAGE

In compliance with Florida Statute 119.071(5), this document serves to notify you of the purpose for the collection and usage of your Social Security number by Indian River State College (IRSC). IRSC collects and uses your Social Security number only if specifically authorized by law to do so or it is imperative for the performance of its duties and responsibilities as prescribed by law. Specifically, IRSC collects your Social Security number for the following purposes:

Admissions Department

Federal legislation relating to the Hope Tax Credit makes it mandatory that all postsecondary institutions report student Social Security numbers to the Internal Revenue Service (IRS). This IRS requirement makes it mandatory for colleges to collect the Social Security number of every student. A student may refuse to disclose his or her Social Security number to IRSC, but the IRS is then authorized to fine the student in the amount of \$50.

In addition to the federal reporting requirements, the public school system in Florida uses Social Security numbers as a student identifier (Florida Statutes 1008.386). In a seamless K-20 system it is non-mandatory; however, it is beneficial for postsecondary institutions to have access to the same information for purposes of tracking and assisting students in the smooth transition from one education level to the next. All Social Security numbers are protected by federal regulations Family Educational Rights and Privacy (FERPA).

Financial Aid Department

It is mandatory that the Office of Financial Aid at IRSC requires students to submit their Social Security numbers on various forms in order to correctly identify applicants, match each applicant's financial aid record with the student record, and to help coordinate state aid programs with institutional and federal aid programs as authorized by Sections 483 and 484 of the Higher Education Act of 1965, as amended.

Outreach Programs

Programs such as the Educational Opportunity Program and College Reach-Out Program are youth outreach projects funded by discretionary grants from the United States or Florida Departments of Education. As such, each project is required to exclusively serve eligible participants that are citizens or nationals of the United States; or are permanent residents of the United States. In order to verify a participant's project eligibility, it is mandatory that Social Security numbers are collected and also later used when submitting information for the Annual Performance Reports due to the United States or Florida Department of Education.

Workforce Programs

It is mandatory that these programs use Social Security numbers as an identifier for program enrollment and completion. Also, Social Security numbers are used for entering placement information into either the OSMIS or the Employ Florida Marketplace statewide data collection and reporting system. Because these are performance based contract programs, it is required that all participants and their program related activities be recorded in the Florida state system.

Continuing Education, Corporate & Community Training Institute (CCTI)

Because of Florida State Board of Education reporting requirements and Department of Business and Professional Regulations reporting requirements, it is mandatory for students who enroll in Continuing Education and/or CCTI courses and/or customized training seminars to submit their Social Security number.

State and Federal Reporting

It is mandatory that the College collects Social Security numbers to periodically report student/employee level data to federal and state agencies for research and data collection.

Testing

It is mandatory that the College collects Social Security numbers for the purpose of reporting state and national standardized testing results, including but not limited to: TABE, GED®, FTCE, ACT, CLEP, HOBET.

Miscellaneous

It is mandatory to collect Social Security numbers for agency third party billings, payment collections, state and federal data collection, tracking, benefit processing, tax reporting, and for identification and verification.

To protect your identity, IRSC will secure your Social Security number from unauthorized access and assign you a unique student identification number. This unique identification number will then be used for all associated employment and educational purposes at IRSC.

Copies of the full IRSC Notification of Social Security Number Collection and Usage document can be obtained from Student Services at all IRSC campuses and at the IRSC website at www.irsc.edu.

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Indian River State College does not discriminate on the basis of race, color, national origin, ethnicity, sex, religion, age, disability, sexual orientation, marital status, veteran status or genetic information in its programs and activities. The following person has been designated to handle inquiries regarding non-discrimination policies:

Anthony Iacono, Ph.D., Vice President of Academic Affairs/Equity Officer/Title IX Coordinator
Indian River State College Main Campus • 3209 Virginia Avenue • Fort Pierce, FL 34981 • (772) 462-7215

INDIAN RIVER STATE COLLEGE

Procedure for Florida Resident for Tuition Purposes

This procedure details Indian River State College's process for validation of Florida residency for tuition purposes in compliance with the provisions of Florida Statute 1009.21 and State Board of Education Rule 6A-10.044.

CLASSIFICATION STATUS

Initial classification as a Florida resident for tuition purposes applies to the following student applicants:

- Those submitting an application for the first time;
- Those enrolling after a period of twenty-four (24) months of non-enrollment.

Reclassification will be applied to those students who have attended as out of state. See page 2 for details.

ELIGIBILITY CRITERIA for RESIDENT for TUITION PURPOSES for INITIAL CLASSIFICATION

To be eligible for Florida residency for tuition purposes, a student must satisfy the following three criteria:

- 1) be a U.S. Citizen or legal alien granted indefinite stay and eligible for study in the U.S. per Rule 6A-10.044,
- 2) demonstrate independent/dependent status as defined by the student's birthdate per federal income tax code,
- 3) submit Form FRD-1 Florida Residency Declaration and provide two documents evidencing legal residence in Florida for at least 12 consecutive months immediately prior to the first day of classes for the term for which Florida residency is sought.

If the student is a dependent under the federal income tax code, then the parent or guardian must submit the Florida Residency Declaration documenting 12 months of continuous residency and primary domicile prior to the classification term. All U.S. citizen dependent students who meet the statutory requirements for Florida residency, regardless of parental immigration status in the U.S., will be classified as residents for tuition purposes. All non-U.S. citizen dependent students, along with their parent as claimant, must provide proof of an eligible U.S. immigration status in addition to meeting statutory requirements for residency for tuition purposes.

DETERMINATION of DEPENDENT or INDEPENDENT STATUS

A student who meets any one of the following criteria may request classification as an independent:

- The student is 24 years of age or older by the classification term;
- The student is married;
- The student has a child or other dependents for whom the student provides more than half of their support;
- The student is a veteran or currently on active duty in the United States Armed Services;
- Both of the student's parents are deceased or the student is or was a ward of the court;
- The student earns more than 50% of the cost of attendance. Valid income documentation includes: tax return, W-2 form, pay stub, employment earnings statement, or other evidence of self-supporting income within the last 12 months. Contact the Admissions and Records Office for the current income amount.

A student who does not meet the above criteria for independence shall be classified as a dependent student and must submit their parent's or guardian's residency documentation. Additional documentation may be required to prove parental relationship.

DOCUMENTATION for FLORIDA RESIDENT for TUITION PURPOSES for INITIAL CLASSIFICATION

Two documents dated or issued at least 12 months prior to the first day of classes for the term for which residency is requested are required and must be presented prior to the student's initial term of enrollment.

Sect.1009.21(3)(c)1.,FS: The documents MUST include at least one of the following (Tier 1):

- a. A Florida voter's registration card.
- b. A Florida driver's license or State of Florida identification card.
- c. A Florida vehicle registration.
- d. Proof of ownership of a permanent home in Florida as primary residence or proof of homestead exemption.
- e. Proof of permanent full-time employment in Florida (at least 30 hours per week for a 12-month period).
- f. For dependent students only: A Florida high school transcript showing multiple years' enrollment and a graduation date within the previous 12 months in conjunction with another Tier 1 or Tier 2 document from the parent or guardian.

Sect.1009.21(3)(c)2.,FS: The documents may include one or more of the following (Tier 2):

- a. A declaration of domicile in Florida (not valid if home ownership or homestead exemption submitted).
- b. A Florida professional or occupational license.
- c. Florida incorporation.
- d. Proof of membership in a 401C Florida-based charity or professional organization registered with the state of FL.
- e. Any other documentation that supports the request for resident status, including a lease, notarized letter of housing, or an official state, federal, or court-ordered transfer of legal ties to Florida.

Residency documentation is subject to validation through Florida state databases.

STATUTORY EXCEPTIONS

Some students, by statute provisions, (e.g., military, public school teachers, etc.) may be classified as Florida residents for tuition purposes. Exceptions that may be considered eligible for resident status include:

- Dependents residing with a legal resident adult relative other than the parent/legal guardian for at least 3 years. (Tax return showing proof of dependency required.)
- Students who were enrolled in a Florida public postsecondary institution and classified as a resident for tuition purposes within the last 12 months. (Official transcript noting Florida residency required.)
- Active duty members of the Armed Services of the United States residing or stationed in this state, their spouses, and dependent children, and active drilling members of the Florida National Guard. (DD2058 required.)
- Full-time instructional and administrative personnel employed by Florida public schools and institutions of higher education and their spouses and dependent children. (Proof of employment required.)
- Full-time employees of state agencies/political subdivisions of the state whose student fees are paid by the state agency or political subdivision for the purpose of job-related law enforcement or corrections training.
- Qualified beneficiaries of the Florida Pre-Paid College Program as defined in F.S. 1009.98(2), unless otherwise eligible by the guidelines set herein. (Proof of Florida Pre-Paid required.)

Florida Administrative Code Rule 6A-10.044(1)(a) Exception

A dependent student who attended a Florida high school for a minimum of two (2) academic years immediately preceding his or her initial enrollment at IRSC and graduated from a Florida high school or earned a State of Florida High School Diploma as authorized under Rule 6A-6.0201, F.A.C., within the last twelve (12) months may use their high school transcript or the official transcript for the State of Florida High School Diploma as evidence of Florida residency. At least one (1) additional document identified in F.S. Sect.1009.21(3)(c)1. or 1009.21(3)(c)2., F.S., (see Documentation Tier 1 and Tier 2 List) must be presented evidencing parental legal residence.

RECLASSIFICATION from OUT-of-STATE to FLORIDA RESIDENT for TUITION PURPOSES

Per Florida Administrative Code Rule 6A-10.044(2), a student who is classified as a nonresident for tuition purposes may become eligible for reclassification as a resident for tuition purposes by presenting a minimum of three (3) documents identified in Section. 1009.21(3)(c)1. or 1009.21(3)(c)2., F.S., that convincingly demonstrate the establishment of permanent legal residence in Florida other than for the sole purpose of pursuing a postsecondary education. Documentation must demonstrate that the student or, if the student is a dependent, his or her parent, has maintained legal residence in Florida for at least twelve (12) consecutive months prior to his or her request for reclassification. The documentation must include at least one item from F.S. Sect.1009.21(3)(c)1, plus 2 additional documents from either F.S. Sect.1009.21(3)(c)1. or 1009.21(3)(c)2.

EVALUATION of DOCUMENTARY EVIDENCE

As defined in Florida Statute and Board Rule, living or attending school in Florida is not tantamount to establishing a legal residence for tuition purposes. A student who requests resident status but provides information or documentation that is inconsistent with other areas of his/her application may not meet the eligibility requirements for Florida residency for tuition purposes. In evaluating documentary evidence, there must be an absence of information that contradicts the student's claim of resident status. Possession of a legal tie to any other state (i.e., driver's license, vehicle registration) may preclude a student from being classified as a Florida resident for tuition purposes.

RESIDENCY APPEALS

A student who is otherwise unable to qualify as a Florida resident by the guidelines set herein, may submit a Residency Petition for In-state Tuition to the Residency Appeals Committee in the Office of Admissions and Records. The student must include documentation evidencing the grounds on which the appeal for in-state classification is based. Petition forms are available at any campus. The Residency Appeals Committee will render a final residency decision in writing that includes the reason for the determination.

ADDITIONAL RESOURCES

Florida Statute 1009.21 is located at <http://www.flsenate.gov/Laws/Statutes/2015/1009.21>.

Florida Administrative Code Rule is located at <https://www.flrules.org/gateway/ruleNo.asp?id=6A-10.044>

Florida State Residency Guidelines are located at floridashines.org under the "Pay for College" link.

For additional questions about residency, please contact Admissions and Records at (772) 462-7460.