



Steps to Upload Documents

1. Go to www.myinterfase.com/irsc/student
2. Enter your **User Name** and **Password** to login. If you have not registered for a student account, follow the steps on how to register.
3. Once you are in your account, click **My Accounts** then click **My Documents**
4. Under **Employment Related Categories** you can **Upload Files** such as resumes, cover letters, etc.

Note: You will receive an email once your resume is approved or if you need to schedule an appointment. If you have any questions, please contact us at 772-462-7470 or 772-462-7469.