

## Add Trumba calendar to your phone

### iPhone set-up instructions:

Here are the steps to subscribe to a Trumba ICS file on your iPhone:

1. Select "Settings" and then select "Mail, Contacts, Calendars"
2. Under the Accounts, select **Add Account**
3. You should now see MS Exchange, mobileme, gmail, Yahoo, AOL and Other. **Select Other**
4. At the very bottom is a section for Calendars, select "**Add Subscribed Calendar**"
5. The next screen will prompt you for a server, type in the link to the ICS file for the calendar, **[www.trumba.com/calendars/irsc-events-calendar.ics](http://www.trumba.com/calendars/irsc-events-calendar.ics)**
6. Click **Next** in the top right corner. On the next screen make any changes or keep the defaults and click **Save** in the upper right corner.
7. Close the Settings and now select your Calendar app and you will now see a list of subscribed calendars, including the one you just added.

Now you have your Trumba calendar events on your iPhone.

### Android set-up instructions:

To set up Android phones with Trumba events, first you need to install a third party iCal reader. You will find free Android readers by searching for "iCal import". All of these applications have an iCal URL setting that you need to specify as part of the initial configuration. Enter the iCal URL as shown above for the iPhone in the iCal URL setting of the iCal reader you installed.

### More Trumba Smart Phone Tips

Did you know you can filter the events that are sent to your smart phone? Simply follow these easy steps:

1. Use your web browser to navigate to your Trumba-powered web site.
2. Use the Trumba filter controls provided on the page to filter the view you want to send to your smart phone.
3. Right-click the iCal button at the top of the page and copy the URL to the clipboard. The URL includes the filter parameters you set on the page using the UI.
4. Type the URL into your smart phone's iCal configuration setting. If the URL is too long you can paste it into a site like [tinyurl.com](http://tinyurl.com) and get a shorter URL you can type into your smart phone.