Here’s How to Apply

Visit www.irsc.edu to complete the IRSC Application for Admission. Click Apply to IRSC.

Submit official transcripts (high school, GED and all postsecondary schools) and provide official copies of SAT or ACT scores for placement or take the Florida Entry Level Placement Test at any IRSC campus.

Applying for Financial Aid

Complete and submit the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov

Interested in a Scholarship?

Apply online at https://stars.irsc.edu/

INDIAN RIVER STATE COLLEGE is a public, comprehensive state college serving Florida’s Research Coast with full-service campuses in Fort Pierce, Okeechobee, Port St. Lucie, Stuart and Vero Beach. IRSC has earned a statewide and national reputation for quality, innovation and responsiveness to community needs.

The Treasure Coast Public Safety Training Complex at Indian River State College is a unique 50-acre, eight-building comprehensive training complex, bringing together and meeting the needs of vitally important branches of public service — criminal justice, fire science, emergency management, homeland security, paralegal and human services. The Complex provides indoor and outdoor training venues for virtual and realistic training scenarios for more than 500 working professionals and students each day.

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Associate Dean of Minority Affairs • IRSC Main Campus
3209 Virginia Ave. • Fort Pierce, FL 34981
(772) 462-7606

www.irsc.edu
Why Choose Paralegal?

As a paralegal, you will be a valued member of the legal team, ready to assist attorneys in their practices.

Paralegals are in demand! The U.S. Bureau of Labor Statistics projects a 22% job growth over the next several years.

Paralegals are employed by law firms, legal departments of corporations, governmental agencies, real estate companies, banks and insurance companies.

What Will I Learn?

You will gain a comprehensive understanding of the legal system as a respected graduate of the IRSC Paralegal Studies/Legal Assisting program.

You will learn how to conduct legal research, draft pleadings and motions, prepare for trials, manage a law office and assist attorneys in a wide variety of legal functions.

You will be prepared to take certification examinations and to enter the field as a paraprofessional. If you’re already employed at a law firm, you will develop the skills and knowledge you need for advancement.

Paralegal Studies/Legal Assisting
Associate in Science Degree

General Education - 15 credits
- Humanities/Fine Arts, ENC 1101 and ENC 1102 or ENC 1107 ...........................................6
- Natural Science/Mathematics.................................................................3
- Social Behavioral Science .................................................................3
- Humanities/Fine Arts, Natural Science/ Mathematics or Social/Behavioral Science..........................3

Major Field Required Courses - 24 credits
- PLA 1104 Legal Research and Writing I .................3
- PLA 1610 Real Estate & Property Law............................................3
- PLA 2003 Introduction to Paralegal Studies ............3
- PLA 2058 Survey of Law .................................................................3
- PLA 2114 Legal Research & Writing II ....................3
- PLA 2203 Civil Litigation I ............................................................3
- PLA 2223 Civil Litigation II ............................................................3
- PLA 2433 Corporate & Business Law ......................3

Major Field Electives - Select 25 credits
- OST 1713 Microsoft Word.................................................................3
- or
- OST 1766 Word Perfect I .................................................................3
- ACG 2001 Financial Accounting I ................................................3
- CIL 2062 Constitutional Law ........................................................3
- CIL 2100 Criminal Law .................................................................3
- CGS 1130 Electronic Access to Legal Resources ..........1
- CGS 1060 College Computing .........................................................3
- PLA 1763 Law Office Management ..............................................3
- PLA 1913 Special Topics in Law ...................................................1
- PLA 2273 Torts ........................................................................3
- PLA 2423 Contracts .................................................................3
- PLA 2460 Bankruptcy Law .........................................................3
- PLA 2483 Administrative Law .....................................................3
- PLA 2600 Estate Planning & Probate Administration ....3
- PLA 2661 Federal Estate & Gift Tax .............................................3
- PLA 2800 Family Law .................................................................3
- PLA 2949 Internship in Paralegal Studies ..................4
- LIS 1002 Intro to Electronic Access to Information ......1
- LIS 2004 Introduction to Internet Research ..................1
- LIS 2005 Advanced Electronic Access to Information ....3

This listing of courses is a suggested sample and subject to change. You should meet with an IRSC advisor to develop your program plan.