


Virtual Campus Course Navigation

Virtual Campus Course Navigation Template & Links

In order to maintain consistency for all learners, Virtual Campus courses all follow the same navigational structure. Please use the example below as a model. Be sure to keep Section 508 in mind when changing buttons/colors. The steps below will walk you through adding links if you need to do so (Echo, Module, etc.).

Adding Navigation Links

1. Click the **plus sign** () at the top of the navigation panel to add a menu item.

2. Select the **menu item** you would like to add. The items denoted with an asterisk are most commonly used.

*Content Area - creates a new empty content area

Module Page - creates a new customizable module page

Blank Page - creates a single blank page

*Tool Link - links to a Blackboard Tool (i.e. discussions)

*Web Link - creates a link to an external website

*Course Link - links to another part of your current course

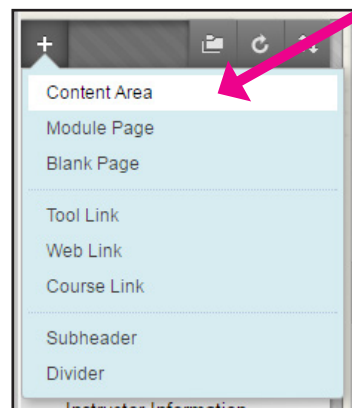
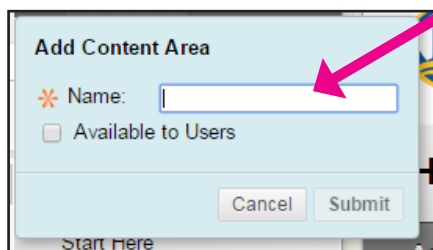
Sub-header - creates a heading to organize your menu

Divider - draws a line to separate sections of your menu

3. In this example, we will create a **Content Area**. However, all options work in the same way.

4. Click on **Create Content Area**.

5. Enter a **name** for the item.



6. If you wish for students to access the item, tick **available to users**.

7. Your new menu item will be created and appear at the bottom of the navigation menu. You can reposition it by dragging the up and down arrow icon.

